

A Special Meeting/Board Retreat of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Tuesday evening, August 6, 2013. The Meeting was called to order by President Michael Davis at 5:25 p.m.

Members present: Michael Davis, President, Andrew Martin, Vice President, Darcy Backus, Keith Carmany, Michelle McGaw and Thomas Nichols

Members absent: Dennis Durant

Also present: Susan Todd, Superintendent and Tessa Herron, District Clerk

Guests: None

- 13-15 Motion #1 Adopt proposed agenda To adopt the proposed agenda.
Moved: Carmany Seconded: Nichols
Five present, five ayes. Carried
- 13-16 Motion #2 Personnel To conditionally appoint, pending New York State Education Department Clearance for Employment, Dwight Stevenson for a three year probationary period in the academic tenure area of 7-12 Social Studies effective August 6, 2013 through June 6, 2016 at a salary of \$37,870 based on Step 1, Masters of the current HTA negotiated agreement.
Moved: Nichols Seconded: Carmany
Five present, five ayes. Carried
- Mrs. Backus asked if new hires receive mentoring. Mrs. Todd informed her that he would have Mrs. Madlin as his mentor.
- 13-17 Motion #3 Personnel To conditionally appoint, pending New York State Education Department Clearance for Employment, Culleen Mandigo for a three year probationary period in the academic tenure area of Teaching Assistant effective September 1, 2013 through June 30, 2016 at a salary of \$16,153 based on the current CSEA negotiated agreement.
Moved: Nichols Seconded: McGaw
Five present, five ayes. Carried

Respectfully Submitted



Tessa E. Herron
District Clerk

- 13-18 Motion #4 Convene Executive Session To approve convening an Executive Session at 5:41 p.m. for the purpose of discussing employment of a particular individual and appoint Susan Todd as Clerk Pro-Tem.
Moved: Nichols Seconded: Carmany
Five present, five ayes. Carried
- 13-19 Motion #5 End Executive Session To approve ending Executive Session at 5:50 p.m.
Moved: Carmany Seconded: Nichols
Five present, five ayes. Carried

Respectfully Submitted



Susan E. Todd
Clerk Pro-Tem

Mr. Martin entered the meeting at 5:58 p.m.

- 13-20 Board Work Session: Board Goals for 13-14 The Board reviewed the Goals from the 2012-2013 school year. Mr. Martin expressed his concern regarding 5-8 testing and would like to revisit that area. Mrs. Todd stated that the Board did a great job on goal 3 from last year regarding the Regional approach with neighboring districts to improve educational opportunities. Mrs. Todd informed the Board that she received an email from Dr. Glover regarding Morristown being interested in having discussions with the Board regarding tuitioning with Heuvelton. The meeting will take place on Thursday, August 15th. It was decided that they would continue with these goals with minor modifications.

Mrs. Backus suggested that maybe the Board president put a message in the monthly newsletter. Mr. Nichols asked about math scores and teaching. Mrs. Todd stated that the district has contracted with Becky Duprey to work with math teachers.

Mrs. Todd showed the Board the EngageNY Site and Teaching Channel site to give examples of what teachers have access to. Mrs. McGaw asked about lesson plans being put into eDoctrina that teachers seem most concerned with this. Mrs. Todd stated just an outline of the teacher's daily plans are needed to go into eDoctrina. The expectations for planning are similar to

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previous years but now teachers can attach the outline of their plans into eDoctrina instead of making copies to hand into administrators. eDoctrina will also be used for teachers SLO's.

Mr. Davis expressed going paper-less for future BOE meetings. It was discussed that district emails would need to be created for all Board members. Mrs. McGaw expressed her concern with the number of copies of documents that are received home with families with multiple students. Mrs. Todd stated that we could look into trying to eliminate some duplicate copying.

Mrs. Backus asked about the safety/security measures the district has in place. Mrs. Todd informed her that the district regularly practices lockout, lockdown and shelter in place drills. Mrs. Todd mentioned that in the next phase of the Capital project a buzzer system will be put in place to be buzzed into the main office. It was also discussed about cameras being put near new buildings.

Mr. Davis expressed that he would like to see full utilization of concession stands this fall. Mr. Nichols asked about outdoor bathrooms being something that could be looked into in the next phase. Mrs. Todd stated that this option was not chosen for the Capital Project because it was not aidable.

The Goals for the Board of Education for the 2013-2014 school year will be as follows:

Goal 1: Continue to strive to become a High Performing School based on the following criteria:

1. Clear and Shared Focus
2. High Standards and Expectations
3. Effective School Leadership
4. High Levels of Collaboration and Communication
5. Curriculum Instruction and Assessment Aligned with Standards
6. Frequent Monitoring of Teaching and Learning
7. Focused Professional Development
8. Supportive Learning Environment
9. High Levels of Community and Parent Involvement

Goal 2: Successfully complete contract negotiations for CSEA by June 30, 2014.

Goal 3: Continue to investigate a Regional approach with neighboring districts to improve educational opportunities for 7-12 students and to help reduce cost of services.

Goal 4: Highlight success stories of the district to celebrate and promote the quality of our program through:

- Facebook
- Pamphlets
- News articles

Goal 5: Decrease the dependence of using fund balance to close the gap for the annual budget for the purpose of keeping the district solvent for as long as possible.

Goal 6: To move to Paperless Board of Education meetings and investigate how to reduce paper waste in the district.

13-21 Motion #6
Adjournment

To approve adjourning the meeting at 7:52 p.m.
Moved: Martin Seconded: McGaw
Seven present, seven ayes. Carried

Respectfully Submitted



Tessa E. Herron
District Clerk